

Student Officer Role Description

Excerpt from The Constitution and Rules of the Students' Union (Rule 4)

5. STUDENT OFFICER UNDERGRADUATE EDUCATION

They:

- 5.1 Shall, insofar as it is possible, represent the interests of Students in all matters relating to their academic studies, with a particular focus on undergraduate Students.
- 5.2 Shall produce such reports as may be required to promote the members' interests at University, local and national levels.
- 5.3 Shall be responsible for liaising with the University Authorities on matters related to student academic representation and student voice, with a particular focus on undergraduate students.
- 5.4 Shall be responsible for coordinating the advocacy activity of student academic representatives, with a particular focus on undergraduate student representation.
- 5.5 Shall liaise with University Authorities and students to develop a positive culture of academic community within the University
- 5.6 Shall, insofar as it is possible, be concerned with the general issues of transfer of courses, university scholarships, and learning supports, study skills, academic regulations and quality assurance, student academic progression and attainment, digital learning, careers services, and institutional education strategy, with a particular focus on undergraduate Students.
- 5.7 Shall be responsible for the compilation of education-related information for publication by the Students' Union, where relevant.
- 5.8 Shall encourage greater involvement of undergraduate Students in Union affairs.
- 5.9 Shall campaign on issues that impact upon the academic student experience of undergraduate Students.
- 5.10 Shall be a member of all relevant University Committees and groups.